



# James Warren Tea Limited

## ARCHIVAL POLICY

### PREFACE

**James Warren Tea Limited** ('the Company') in accordance with the requirements of the Regulation 30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Regulations") has framed and implemented the Archival Policy ("Policy") of the Company, duly approved by its Board of Directors.

### OBJECTIVE

The objective of this Policy is to comply with Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as mentioned below:

"The listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website."

### ARCHIVAL POLICY

In accordance with the provisions of the aforesaid Regulation, any events or information disclosed to stock exchange(s) under this regulation, shall be hosted on the Company's website ([www.jameswarrentea.com](http://www.jameswarrentea.com)) for a period of 5 years, or such other period as may be prescribed by SEBI or other concerned statutory authority, from time to time and thereafter the same will be archived for a period of 1 year.

### EFFECTIVE DATE

The Policy, as approved by the Board of Directors of the Company, is deemed to be effective from December 1, 2015.

### AMENDMENT

The Board of Directors may modify/amend this Policy, as and when deemed fit.

In case of any amendment(s), clarification(s), circular(s) etc. issued by the relevant authorities, not being consistent with the provisions laid down under this Policy, then such amendment(s), clarification(s), circular(s) etc. shall prevail upon the provisions given in this Policy and the Policy shall stand amended accordingly from the effective date as laid down under such amendment(s), clarification(s), circular(s) etc.