



# JAMES WARREN TEA LIMITED

CIN : L15491AS2009PLC009345

Registered Office : Dhoedaam Tea Estate, P.O. Borahajpan, Dist. Tinsukia, Assam 786150. Tel: 03759-247922

Corporate Office : 12, Pretoria Street, Kolkata 700071 Telephone : 91-33-40341000 Tele fax: 91-33-40341015

E-mail: [investors@jameswarrentea.com](mailto:investors@jameswarrentea.com) Website : [www.jameswarrentea.com](http://www.jameswarrentea.com)

## NOTICE

**NOTICE** is hereby given that the Annual General Meeting (AGM) of the members of the Company for the financial year 2016-17 will be held on Tuesday, the 12th day of September, 2017 at 9.00 A.M. at the Registered Office of the Company at Dhoedaam Tea Estate, P.O.- Borahajpan, Dist: Tinsukia, Assam – 786150 to transact the business as set out in the notice of AGM dated 29th May, 2017 which has been dispatched to the Shareholders of the Company along with Annual Report in permitted mode by 16th August, 2017.

Pursuant to Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Section 108 of the Companies Act, 2013 and the Rules framed there under, the Company is providing e-voting facilities to the Members of the Company holding shares either in physical or in dematerialized form as on the cut-off date i.e. 5th September, 2017 to cast their vote electronically through e-voting services provided by Central Depository Services (India) Ltd. (CDSL) on all resolutions set out in the Notice of the AGM. Members are requested to note the following:

1. The Remote e-voting period shall commence on Friday, the 8th day of September, 2017 at 10.00. a.m. (IST) and will end on Monday, the 11th day of September 2017 at 5.00 p.m. (IST). The remote e- voting module shall be disabled thereafter and voting through electronic mode shall not be allowed beyond said date and time.
2. Cut-off date : 5th September, 2017.
3. Any person, who acquires shares of the Company and become member of the Company after despatch of the notice and holding shares as of the cut-off date i.e. 5th September, 2017, may obtain the login-ID and sequence number by sending a request to M/s. Maheshwari Datamatics Pvt. Ltd., the Registrar & Share Transfer Agents (RTA) at [mdpldc@yahoo.com](mailto:mdpldc@yahoo.com) or to the Company at : [investors@jameswarrentea.com](mailto:investors@jameswarrentea.com) However, if the member is already registered with CDSL for e-voting then such member can use his/her existing User ID and password for casting his/her vote.
4. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by Remote e-voting shall be able to exercise their right at the meeting through ballot paper.
5. A member may participate in the AGM even after exercising his right to vote through Remote e-voting but shall not be allowed to vote again in the AGM.
6. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of Remote e-voting as well as voting at the AGM through ballot paper.
7. Notice of the AGM is available on the company's website i.e. [www.jameswarrentea.com](http://www.jameswarrentea.com) and the website of [www.cdslindia.com](http://www.cdslindia.com) / [www.evotingindia.com](http://www.evotingindia.com)
8. The Company has appointed Mr. Santosh Kumar Tibrewalla, Practising Company Secretary as Scrutinizer to scrutinize both the electronic voting process and voting process at the venue of AGM in fair and transparent manner.
9. In case of any query or grievances connected to e-voting, please contact CDSL: Mr. Moloy Biswas, Regional Manager, Kolkata at Phone (033) 2282-1375/1800-200-5533 or e-mail: [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or [moloyb@cdslindia.com](mailto:moloyb@cdslindia.com)

**Notice** is hereby further given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from 6th September, 2017 to 12th September, 2017(both days inclusive) for the purpose of ensuring Annual General Meeting.

By order of the Board  
For James Warren Tea Limited

Sd/-  
Akhil Kumar Ruia  
Whole Time Director  
DIN : 03600526

Place : Dhoedaam  
Date : 16.08.2017