



JAMES WARREN TEA LIMITED

CIN : L15491AS2009PLC009345

Registered Office : Dhoedaam Tea Estate, P.O. Borahapjan, Dist. Tinsukia, Assam 786150. Tel: 03759-247922

Corporate Office : 12, Pretoria Street, Kolkata 700071 Telephone : 91-33-40341000 Tele fax: 91-33-40341015

Email : investors@jameswarrentea.com **Website** : www.jameswarrentea.com

NOTICE

Notice is hereby given that the 7th Annual General Meeting (AGM) of the members of the Company will be held on Wednesday, the 21st day of September, 2016 at 9.00 A.M. at the Registered Office of the Company at Dhoedaam Tea Estate, P.O. - Borahapjan, Dist. - Tinsukia, Assam - 786150 to transact the business as set out in the Notice convening the AGM dated 8th August, 2016, which has been despatched to the Shareholders of the Company along with Annual Report by permitted mode on 26th August, 2016 and the same is also available on the website of the Company at www.jameswarrentea.com and on the website of CDSL at www.evotingindia.com

Further, pursuant to Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Section 108 of the Companies Act, 2013 read with the Rules framed thereunder, the Company is pleased to offer remote e-voting facilities to the Members of the Company, holding shares either in physical or in dematerialized form as on the cut-off date i.e. 14th September, 2016, to cast their vote electronically through e-voting services provided by Central Depository Services (India) Ltd. (CDSL) on all resolutions set out in the aforesaid Notice convening the AGM. Members are requested to note the following in this respect:

1. The Remote e-voting period shall commence on Saturday, 17th September, 2016 at 10.00 A.M. (IST) and shall end on Tuesday, 20th September, 2016 at 5.00 P.M. (IST). Voting through electronic mode shall not be allowed beyond the said date and time and the remote e-voting module shall be disabled thereafter.
2. Any person, who acquires shares of the Company and becomes member after despatch of the Notice of the AGM and holds shares as on the cut-off date i.e. Wednesday, September 14, 2016, may obtain the User ID and Password by sending a request mentioning their Folio No./DP ID and Client ID to the Company at investors@jameswarrentea.com or to the Registrar & Share Transfer Agent at mdpldc@yahoo.com. If the member is already registered with CDSL for e-voting then he/she can use his/her existing User ID and password for casting the vote through remote e-voting.
3. The facility of voting by ballot paper shall be made available at the AGM for the members present at the meeting who have not casted their vote through remote e-voting.
4. A member may participate in the AGM even after exercising his/her right to vote through remote e-voting but shall not be allowed to vote again in the meeting.
5. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the aforesaid cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM.
6. The Company has appointed Mr. Santosh Kumar Tibrewalla, Practising Company Secretary as Scrutinizer to scrutinize both the electronic voting process and voting process at the venue of AGM in fair and transparent manner.
7. In case of queries/grievances with regard to e-voting, members may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or contact Mr. Moloy Biswas, Regional Manager, Kolkata at (033) 2282-1375 or e-mail at moloyb@cdslindia.com or email to helpdesk.evoting@cdslindia.com or contact them at 1800 200 5533.

Notice is hereby further given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from 15th September, 2016 to 21st September, 2016 (both days inclusive) for the purpose of ensuing 7th Annual General Meeting of the Company.

**By order of the Board
For James Warren Tea Limited**

Sd/-
Surbhi Shah
Company Secretary

Place : Kolkata
Date : 27.08.2016