



## James Warren Tea Limited

CIN: L15491AS2009PLC009345

12 Pretoria Street, Kolkata 700071 Telephone: 91-33-40341000 Tele fax: 91-33-40341015

Email: investors@jameswarrentea.com Website: www.jameswarrentea.com

Regd. Office: Dhoedaam Tea Estate, P.O. Borahapjan, Tinsukia, Assam - 786 150.

Corporate Office: 12, Pretoria Street, Kolkata – 700071.

### POSTAL BALLOT FORM

Serial No. :

1. Name and Registered address of the Sole/First named Shareholder :
2. Name of Joint Shareholder (s), if any :
3. Folio No./DP ID No.& Client ID No. \* :  
(\* Applicable to investors holding shares in dematerialized form)
4. Number of shares held :
5. I / We hereby exercise my/our vote in respect of the Resolutions to be passed through Postal Ballot for the business stated in the Notice of the Company by conveying my / our assent or dissent to the said Resolutions by placing the tick (✓) mark in the appropriate box below:

Item No.	Description	No. of Shares	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1.	Special Resolution pursuant to Section 180(1)(a) and other applicable provisions of the Companies Act, 2013 for creation of Charge/Mortgage of Company's properties.			

Place: \_\_\_\_\_

Date: \_\_\_\_\_

.....  
(Signature of the Shareholder)

### ELECTRONIC VOTING PARTICULARS

EVSN ( E-voting Sequence Number)	User ID	PAN/ Sequence No.
<b>150814035</b>		

## **INSTRUCTIONS:**

1. A Shareholder desiring to cast their vote by Postal Ballot should complete and sign the Postal Ballot Form and send it to the Scrutinizer in the enclosed prepaid self-addressed envelope. Postal Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.
2. The Self addressed envelope bears the address of the Scrutinizer appointed by the Board of Directors of the Company.
3. In case of joint holding, this Postal Ballot Form should be completed and signed by the first named Member and in his absence by the next named Member (as per specimen signature registered with the Company).
4. Un-Signed Postal Ballot forms will be rejected.
5. Where the Postal Ballot form has been signed by an authorised representative of a Body Corporate, a certified copy of the relevant board resolution / appropriate authorisation, to vote on the Postal Ballot should accompany the Postal Ballot form. A member may sign the form through an attorney appointed specifically for this purpose, in which case an attested true copy of the Power of Attorney should be attached to the Postal Ballot form.
6. A shareholder need not to use all his votes or cast his votes in the same way.
7. Completed Postal Ballot Forms should reach the Scrutinizer not later than the close of working hours i.e. 5.00 p.m. on 23rd September, 2015 at the Corporate Office of the Company. Postal Ballot Forms received after this date will be considered invalid.
8. A Member seeking duplicate Postal Ballot Form or having any grievance pertaining to the Postal Ballot process can write to M/s. Maheshwari Datamatics Pvt. Ltd. 6, Mangoe Lane, Kolkata-700001 Phone : (033) 2243-5029 / 5809, 2248-2248, Fax : (033) 2248-4787, Email: [mdpl@cal.vsnl.net.in](mailto:mdpl@cal.vsnl.net.in) or to the e-mail ID [investors@jameswarrentea.com](mailto:investors@jameswarrentea.com). Duly completed and signed duplicate Postal Ballot Forms should, however, reach the Scrutinizer not later than 5.00 p.m. on 23rd September, 2015.
9. Voting rights shall be reckoned on the paid – up value of the shares registered in the name of the shareholder as on the cut-off date i.e. 14th August, 2015.
10. Members are requested not to send any paper along with the Postal Ballot Form in the enclosed self-addressed postage pre-paid envelope as all such envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.
11. The E-voting facility as is provided to the members by the Company can be done through the e-voting services provided by the Central Depository Services (India) Limited, However, the e-voting is optional for the members.
12. The Shareholders shall have one vote per equity share held by them as on the cut-off date of 14th August, 2015. The facility of e-voting would be provided only once for every folio/client id irrespective of the number of Joint holders.
13. Mr. Santosh Kumar Tibrewalla, Practicing Company Secretary has been appointed as a scrutinizer to conduct the entire Postal Ballot process in a fair and transparent manner.
14. Members are informed that the votes casted electronically shall be treated as final, in case, the votes are casted by any member through both the modes.
15. The Scrutinizers decision on the validity of the vote shall be final and binding.