



James Warren Tea Limited

CIN : L15491AS2009PLC009345

Registered Office : Dhoedaam Tea Estate, P.O.- Borahapjan, Dist. Tinsukia, Assam 786150.
Tel: 03759-247922, **Corporate Office:** 12, Pretoria Street, Kolkata 700071, **Tel:** 91-33-40341000
Fax: 91-33-40341015. **E-mail:** investors@jameswarrentea.com, **Website:** www.jameswarrentea.com

NOTICE

Notice is hereby given that the **10th Annual General Meeting (AGM)** of the members of the Company for the financial year 2018-19 will be held on **Saturday, the 7th September, 2019 at 9:00 A.M.** at the Registered Office of the Company at Dhoedaam Tea Estate, P.O.- Borahapjan, Dist: Tinsukia, Assam – 786150 to transact the business as set out in the notice of AGM dated 11th May, 2019 which has been dispatched to the Shareholders of the Company along with Annual Report by permitted mode on **14th August, 2019**.

Pursuant to Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Section 108 of the Companies Act, 2013 and the Rules framed thereunder, the Company is providing e-voting facilities to the Members of the Company holding shares either in physical or in dematerialized form as on the cut-off date i.e. 30th August, 2019 to cast their vote electronically through e-voting services provided by Central Depository Services (India) Ltd. (CDSL) on all resolutions set out in the Notice of the AGM. Members are requested to note the following:

1. **The Remote e-voting period shall commence on Wednesday, 4th September, 2019 at 9.00 a.m. (IST) and shall end on Friday, 6th September, 2019 at 5.00 p.m. (IST).** The remote e- voting module shall be disabled thereafter and voting through electronic mode shall not be allowed beyond said date and time.
2. Cut-off date: 30th August, 2019.
3. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 30th August, 2019, may obtain the login-ID and sequence number by sending a request to **Maheshwari Datamatics Pvt. Limited**, the Registrar & Share Transfer Agents (RTA) at mdpldc@yahoo.com or to the Company at investors@jameswarrentea.com. **However, if the member is already registered with CDSL for e-voting then such member can use his/her existing User ID and password for casting his/her vote.**
4. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by Remote e-voting shall be able to exercise their right at the meeting through ballot paper.
5. A member may participate in the AGM even after exercising his right to vote through Remote e-voting but shall not be allowed to vote again in the AGM.
6. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of Remote e-voting as well as voting at the AGM through ballot paper.
7. Notice of the AGM and the Annual Report is available on the company's website i.e. www.jameswarrentea.com and the website of www.cdslindia.com and on the websites of BSE (www.bseindia.com) and CSE (www.cse-india.com).
8. The Company has appointed **Mr. Santosh Kumar Tibrewalla**, Practising Company Secretary as Scrutinizer to scrutinize both the electronic voting process and voting process at the venue of AGM in fair and transparent manner.
9. In case of any query or grievances connected to e-voting, please contact CDSL: **Mr. Moloy Biswas, Regional Manager, Kolkata** at Phone (033) 2282-1375/1800-200-5533 or e-mail: helpdesk.evoting@cdslindia.com or moloyb@cdslindia.com

Notice is hereby further given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42(1) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from **31st August, 2019 to 7th September 2019** (both days inclusive) for the purpose of ensuing Annual General Meeting.

By order of the Board
For James Warren Tea Limited
Sd/-

Akhil Kumar Ruia
Whole Time Director