



JAMES WARREN TEA LIMITED

CIN : L15491AS2009PLC009345

Registered Office : Dhoedaam Tea Estate, P.O. Borahapjan, Dist. Tinsukia, Assam 786150 Tel : 03759-247922

Corporate Office : 12 Pretoria Street, Kolkata 700071 Telephone : 91-33-40341000, Tele fax : 91-33-40341015

Email : investors@jameswarrentea.com **Website** : www.jameswarrentea.com

NOTICE TO MEMBERS

NOICE is hereby given pursuant to Section 110 of the Companies Act, 2013, (the Act) read with the Companies (Management and Administration) Rules, 2014, that the Company has completed dispatch of Postal Ballot Notice & Postal Ballot Form in physical mode along with a self addressed postage prepaid business envelope to all the members of the Company on **Monday, August 24, 2015**, for seeking member's consent either through Postal Ballot Form or through electronic mean by availing e-voting services provided by the Central Depository Services (India) Ltd. (CDSL), by way of special resolution for matters as set forth in the Postal Ballot Notice dated **July 8, 2015**.

The aforesaid notice is also available on the website of the Company at www.jameswarrentea.com and on the website of CDSL at www.cdslindia.com

The voting rights of the Members shall be reckoned on the cut-off date i.e., **August 14, 2015**. The person who is not a member of the Company as on cut-off date should treat this Notice for information purpose only.

Members are requested to note that the voting process through Postal Ballot as well as by electronic mode will open from **Tuesday, August 25, 2015 at 10.00 A.M** and will close on **Wednesday, September 23, 2015 at 05.00 P.M.** Voting either by electronic means or by way of Postal Ballot Forms received thereafter shall not be valid. Members who do not receive the Postal Ballot Form may apply to the Company and obtain a duplicate thereof or download the same from the Company's website.

The Company has appointed Mr. Santosh Kumar Tibrewalla, Practising Company Secretary, as the scrutinizer for conducting the voting process of Postal Ballot (including e-voting) in a fair and transparent manner.

The result of Postal Ballot will be announced on **Saturday, September 26, 2015 at 1.00 PM** at the Corporate Office of the Company at 12 Pretoria Street, Kolkata – 700 071 and same shall also be placed on the Company's website i.e. www.jameswarrentea.com and on the website of CDSL at www.cdslindia.com

In case of any grievances, the shareholders may contact Mr. Vikram Saraogi, Company Secretary of the Company at investors@jameswarrentea.com or CDSL : Mr. Moloy Biswas, Regional Manager, Kolkata at Phone (033) 2282-1375 or e-mail: helpdesk.evoting@cdslindia.com or moloyb@cdslindia.com

For James Warren Tea Limited

Sd/-

Vikram Saraogi
Company Secretary

Place : Kolkata
Date : 25.08.2015